

**UNIT 164 – PINE MTN. SECTIONAL**  
Minutes of the September 12, 2010 Meeting  
Held at the Pine Mtn. Lodge, Pineville, KY

**Members Present:** Terrell Holt, John Kennedy, Joe Murray, Carol Dunlevy, Katie Easom, Bill McClain, Lamar Hamilton, Sandra Marlin, Kathy Linck.

**Visitor:** Matt Heuser

**Absent:** Ken Katen, Claudia Haller, Charlie Seelbach, John Jensen, Rich Newtz

The meeting was called to order at 8:15AM by Pres. Terrell Holt.

(The By-laws require a 'majority' of Board members present to conduct the business of the Unit. Quorum established - 8 of 13 members present.)

**First Order of Business:** Pres. Terrell Holt offered the name of Sandra Marlin to fill the empty Director position. Lamar moved to accept Sandra. **Approved.** (Sandra was invited to enter the meeting. New quorum - 9 of 14)

**Second Order of Business:** Terrell handed out folders to all members with many pertinent reports. He asked us all to become familiar with these items, especially the By-laws in order to keep the Unit in compliance with this approved document. Some of the reports will be discussed later.

**Minutes:**

1. Terrell asked for the approval of the corrected minutes of the May 16, 2010 meeting that were sent via e-mail for members to consider. Lamar moved that the minutes be approved as corrected. **Approved.**
2. Sec. Kathy Linck then briefly went over a list of Roberts Rules of Order suggestions for the conduct of small board meetings and the format of the Minutes of these meetings. (See Attachment1)

**Financial Report:**

1. Treas. Joe Murray passed out the end of office Treas. reports prepared by past Treasurer Peggy Pace as of June 30, 2010. Our total net worth as of that date is \$47,068.03. Cash on hand is \$29,646.03. There were a few comments of explanation on some of the entries. A request was made for details on the investments of our Unit. Terrell stated that we will discuss that later in the meeting. **The report will be filed for audit.**
2. Joe announced that he has changed the bank he will be using for the Unit's funds. The new bank will be BB&T as this is located near him. Most of our funds have been transferred to this bank and the bank statement is available for us to look at.
3. Joe presented a report (See Attachment2 "Actions of Treasurer") which details his actions since becoming Treasurer July 1st. He commented on the progress of

getting the Unit in compliance with IRS: Pension Protection Act of 2006 concerning filing of tax reports by non-profit entities such as our Unit. All past have been filed and the 2009-2010 report will be filed by Nov.15th as Joe authorized Peggy to work with H & R Block for this filing. There is a small error in the prior years' tax reports and amended reports may have to be filed. Lamar commended Joe for his work thus far on these matters.

4. Joe informed us that the Board does have an insurance policy for Treasurer bonding, workman's comp, liability, etc. Terrell stated that he has secured a copy of Unit insurance policy. He has not had a lot of time to review it but he and Joe will talk it over and come back with a recommendation in Jan. for increasing or decreasing different aspects of it.
5. Before Joe reimburses members for their expenses on behalf of the Unit, he has Terrell sign off on them. There are some cases where he would like an alternate person to be able to approve reimbursements in case there is a conflict of interest or the President is not available. Lamar suggested that Joe could have either the President or Vice President sign off on reimbursements. There being no disagreement, the suggested was **accepted**.

#### **Sectional Tournament Report**

1. Vice President, John Kennedy, has sanctions approved from ACBL for the Louisville/Lex. Regional through 2015, the Lexington Cabin Fever and Bluegrass Sectionals through 2013.
2. Lamar stated he still needs to get approval for the tournament with the Lodge coordinator here at Pine Mt. for 2012. John will secure sanctions for all these Sectionals long into the future even if we have to modify them later, as Past President Matt Heuser suggested.
3. Terrell noted that Georgia Ringo will Chair the Cabin Fever tournament in Jan. 2011, Jackie Merkle will Chair the Bluegrass Sectional in May 2011 and Lamar will again chair the Pine Mtn. Sec. in Oct. 2011.
4. All Sectional contracts with the facilities have been sent to Joe through 2012. He has to make sure we are being billed correctly when he pays the bills.
5. Terrell has had some comments from Board members that they would like to change the meeting time to Sat. between the afternoon and evening sessions during our Sectionals tournaments. Kathy moved that we change our meeting time to Sat. at 4:30PM. Dinner will be provided. **Motion passed**.
6. Several people have questioned why the time for the evening games at Pine Mtn. are different - Friday has started at 7:30PM and Sat. time was 7:00PM. One team missed their KO match because of this. By consensus, we agreed that the time will be 7:30PM both nights. Lamar will make the change on the next flyer.

**District Report:** Terrell attended the meeting and these are the highlights:

1. Please read Beth Reed's report on the NABC in New Orleans.
2. The District Tournament Coordinator, Bob Lyons, stressed that we must keep our sanctions for our tournaments updated.
3. We are beginning to really stress the NABC that will be held in Louisville in the spring. The Midwest Monitor will have many pages devoted to this tournament.
4. We need to emphasize throughout the Unit the NAP and GNT games. NAP will be held on Oct. 30-31 in Cinn. The GNT will be held Jan. 29-30 in Dayton. We especially need to stress these games to the 'C' pairs and 'C' teams. Our District has had some very strong teams in the last couple of years and in particular, we have had several winners from Unit 164.

### **Old Business**

1. Donna Dunlevy believes the Unit Directory can be out by the end of September.
2. All officers and directors terms of office will be as directed by the By-Laws approved in May.
3. Only a couple of clubs have responded with needs for their clubs. One was Somerset - a new computer was purchased for them and Mike McCann has taken it there and set it up. The London Club will get a new computer and printer. We will also purchase new playing cards for the London Club.
4. Bridge Camp 2010 for kids this summer in Lexington was a 'roaring' success thanks to Georgia Ringo who organized it and the many Lexington members she recruited to teach and mentor at every session.
5. The Richmond Bridge Club has had several games but they are having trouble finding affordable space and they have scheduled games on Friday afternoon which is in conflict with the Lexington Bridge Club. Several players from Lexington would go to play if there was no game in Lexington. Nancy Garriott will continue to find a place to hold games on, preferably, Tuesday or Thursday night.

### **New Business:**

1. Terrell has instituted the following committees and Chairmen: (The By-Laws require that committee chairmen be Board members)
  - a. Membership - Kathy Linck
  - b. Publicity - Claudia Haller
  - c. Education - Sandra Marlin
  - d. Ethics & Conduct - Katie Eason
  - e. Investment - Katie Eason, Chair, Mike McCann
  - f. Site & Location - Lamar Hamilton, Chair, Sondra Holt
  - g. Audit Committee - Sandra Marlin, Chair, Bill McClain, Carol Dunlevy

2. The Board agreed that an audit should be done for the last fiscal year by the Auditing Committee. If necessary, other years may be done also.
3. Budget should be created for 2010-2011. Terrell and Joe will put together a rough budget and bring to the Board in Jan.
4. The Unit has been asked to purchase 12 of the recently published Lexington Bridge Club Cookbooks for door prizes at the Lex./Lou. Regional. **General consent given.**
5. Terrell reminded John Kennedy that he needs to make a list of the Unit assets. He would help him with that but he would also like all of the clubs in the Unit to do a similar asset list.
6. Education Chairman, Sandra, spoke to us about youth development in the learning of duplicate bridge. She handed out packets to the Club representatives that were there and explained her information. She and Terrell will be coming to all Clubs to explain this information and how you can implement these programs. The ACBL is very supportive on this project and most of the expenses (materials, facilities, teacher stipends and costs, etc) will be covered if the class has at least 8 students. Unit 164 will also be available to help with expenses.
7. Please look over the draft of *Goals and Objectives* in your packet. We will discuss this at the Jan. meeting.

There being no further business, the meeting was adjourned at 9:52AM.

Respectfully submitted,  
Kathy Linck  
Secretary